

RELIANT SABRE AND SCIMITAR OWNERS CLUB

SAFEGUARDING PROCEDURE

Introduction

The purpose of the Reliant Sabre and Scimitar Owners Club Safeguarding Procedure is to provide information to all Club members, staff, volunteers, and parents/guardians on the actions that the Club will take to keep people safe from harm.

Everyone has a role to play in Safeguarding; this includes our Club Committee, Club Safeguarding Officer, Club members, Participants, Volunteers and Spectators.

This document provides advice and guidance on recognising abuse, responding to allegations of abuse, and reporting safeguarding concerns appropriately and proportionately.

This procedure should be read in conjunction with Motorsport UK's Safeguarding Policies and Procedures.

Recognising Abuse

Abuse and neglect can occur anywhere; at home, at school, or at a sporting event - we need to be aware of this so that we can spot the signs and take appropriate steps to protect people from further harm.

Abuse, neglect and harm can occur in a number of ways:

Children and Young People can be at risk of:	Adults can be at risk of:
<ul style="list-style-type: none">• Physical Abuse• Emotional Abuse• Sexual Abuse• Neglect• Domestic Abuse• Bullying & cyber-bullying• Poor practice• Breaches of the Race with Respect code of conduct <p>They can be harmed by:</p> <ul style="list-style-type: none">• People in a position of trust• Peers• Family members• Strangers (e.g. online)	<ul style="list-style-type: none">• Physical Abuse• Emotional Abuse• Sexual Abuse• Neglect• Self-neglect• Domestic Abuse• Financial Abuse• Discriminatory Abuse• Institutional Abuse• Modern Slavery <p>They can be harmed by:</p> <ul style="list-style-type: none">• People in a position of trust• Peers / colleagues• Family members• Strangers (e.g. online)

The Reliant Sabre and Scimitar Owners Club recognises that anyone can be at risk of abuse, neglect or harm and have a duty of care to all our members.

We also recognise that some people may be at increased risk, this includes:

- Children and young people and the elderly
- Anyone, regardless of age who is isolated, lonely or does not have a support network around them,
- Anyone regardless of age who has a disability or health condition that makes them more reliant on others for support.

Further information on the types of abuse, the indicators to look and those at increased risk can be found in the Motorsport UK Safeguarding Procedure.

Responding to and Managing Concerns

This next section of the procedure details how the Reliant Sabre and Scimitar Owners Club can best respond to any allegations of abuse, neglect or harm which we are made aware of.

It is never an option to do nothing if you become aware of a concern to someone's safety. It is of the utmost importance that our response to an allegation is reassuring, appropriate, accurate and does not put the person concerned at increased risk.

If you are made aware about concerning behaviors or actions of others;

DO	DO NOT
<ul style="list-style-type: none">• Allow them to speak freely• Remain calm• Listen• Provide reassurance• Recognise their courage in speaking up• Check your understanding of the situation• Ask about their immediate safety• Explain what will happen next	<ul style="list-style-type: none">• Make judgements• Ask lots of questions• Promise confidentiality• Dismiss, deny or minimise their concerns• Over-react• Be led by your own feelings• Challenge or confront the alleged perpetrator

As soon as it is appropriate to do so, make a record of the conversation. Record the date, time and location of the conversation and write down the words and phrases used by the person. This will be useful for our Club local record and will be used in any further investigations required.

Reporting Concerns

If you are worried that someone is at risk of harm this must be reported to the Club Safeguarding Officer (CSO). The Reliant Sabre and Scimitar Owners Club CSO is the first point of contact and will be contactable at every Club event.

If you believe someone is at immediate risk of harm, contact emergency services on 999 or the Local Authority Designated Officer (LADO) if appropriate.

The CSO will follow the appropriate reporting procedure, depending on the type of incident reported to them as outlined in the Motorsport UK Safeguarding Procedures.

The CSO will take appropriate actions which may include:

- Making enquiries and keeping a local record,
- Seeking advice from the Motorsport UK Safeguarding Team,
- Liaising with statutory partner
- Maintaining accurate records.

Further information on the reporting procedures can be found in the Motorsport UK Safeguarding Procedure.

Contact Information

The Reliant Sabre and Scimitar Owners Club Safeguarding Officer.

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